

<p>FROM THE OFFICE</p>	<p>KOOS SADIE PRIMARY</p>  <p>EPOS/EMAIL ksadieps@mweb.co.za</p>	<p>NEWSLETTER 3/2019</p>
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15 April 2019

Welcome back to all the learners, parents and staff as well as a warm welcome to new learners (and parents) who joined Koos Sadie for the first time this term. Grant me the opportunity to once again thank parents for their ongoing loyalty, understanding and support. We value you as our partner in education and we appreciate the role you play on a daily basis.

1. STAFF MATTERS

During the school holidays, Mrs Melanie Boshoff (Gr 1E4) started her family with a bouncing baby girl. We pray that she will experience the joys motherhood brings. Mrs Marlene Smith will be the substitute teacher during term 2 and we wish to welcome her to our school and hope she will enjoy her term as part of our Koos Sadie Family.

We wish to congratulate Miss Marizanne Boucher (Gr 5E3) who tied the knot during the March holidays and we are happy to announce that Miss Boucher has proudly become Mrs Vorster. We wish wedding bliss and a lifetime of happiness to the happy couple.

Mrs Michelle de Kock has been appointed as educator in Gr 2E2 from Term 2. Mrs Voight, who filled the position as educator in Gr 2E2, has been appointed as a Head of Department at Brackenfell Primary School. We wish Mrs Voight well in her future endeavours and we would like to welcome Mrs De Kock to Koos Sadie Primary School. We hope that it will be the start of a long and happy relationship.

2. FULL EXEMPTION AND PARTIAL EXEMPTION OF SCHOOL FEES

The exemption of school fees documents have been verified and processed. Parents will receive the outcome of their application in an official letter before the end of April.

Unfortunately, there were a number of exemption forms signed out, but not returned. If you signed out a form, and still have it in your possession, please inform the finance office immediately either by email (ksfinance@mweb.co.za) or by calling Ms Fourie on 021 591 6151 to explain the non-submission. All explanations need to be submitted in writing, addressed to the School Governing Body Chairperson (either by letter or email).

Should you wish to query the exemption granted, please phone the office to make an appointment to discuss your exemption submission and the process followed to derive at the amount of exemption received. You have until **8 May 2019** to query the approved exemption, if need be. We wish to bring it to your attention that should your child receive *full exemption of school fees, we only receive ±R800 from the Department of Education for the entire year*. We are extremely reliant on school fees to cover our monthly expenses (i.e. water, electricity, telephones and email, photocopies, SGB educators' salaries, CCTV, etc.), so we kindly request that, should your child qualify for 100% exemption, you please support all our fundraising initiatives to the best of your ability.

We thank those parents who indicated on their application for exemption, that they are still willing to make a voluntary monetary contribution, even though their child(ren) received full exemption. These additional financial contributions assist us to meet our monthly fixed costs, to keep Koos Sadie Primary afloat in these difficult financial times we all are facing.

3. SCHOOL FEES

School fees accounts have been sent out, via email, since the beginning of the year in order to save money on paper, printing and envelopes. If you have not received a school fees account, please ensure that the office has your correct email address. Accounts are currently being adjusted to take school fee exemption into account. Please be advised that NO paper statements will be handed out.

It is always advisable that the office has your correct email address, postal address and contact telephone numbers. It often happens that parents change their contact details without informing the school. Please remember that an accident can happen at any time and should we need to contact you in case of an emergency, we need to have the most recent information.

We also appeal to parents to pay their school fees diligently. Quite a number of parents, who have not applied for school fees exemption, have also not paid any school fees towards Term 1. Please be advised that, should we not have an application for exemption on file, we will be calling parents regarding outstanding school fees accounts. Parents who have not committed to any payments, in writing, will be handed over to our attorneys.

A special word of thanks must be extended to those parents who have paid the entire year's school fees in advance (by 31 March 2019). Those learners' names will be placed into the lucky draw at the upcoming budget meeting, taking place in November, and someone stands the chance to win back their entire year's school fees. We also wish to thank those parents who diligently pay their school fees on a monthly basis, as these payments are crucial to keep the Koos Sadie boat afloat.

We hereby thank our Grade R parents who diligently pay their monthly school fees. We trust that this commitment will continue in years to come and so investing indirectly in their children's future. We are proud of the current Grade R learners and their committed parents - some who have only joined the Koos Sadie Family this year.

4. WINTER SCHOOL UNIFORM

We will officially be changing over to the winter school uniform from Monday, 6 May 2019. We are extremely proud of learners who wear their uniform with pride. Overall, there has been a vast improvement in the general neatness of uniforms. Thank you to all parents who adhere to the value we strive for: **PRIDE and LOYALTY**. Below, please see the general rules regarding the winter uniform.

WINTER SCHOOL UNIFORM	
BOYS	GIRLS
grey long trousers white long sleeve, collared school shirt red school tie grey V-neck jersey or grey pull-over long grey socks black school shoes red rain jacket (optional) red beanie (optional) red scarf (optional)	red school dress white long sleeve, collared school shirt red school tie grey V-neck jersey or grey pull-over long grey socks, light grey or black stockings black school shoes red rain jacket (optional) red beanie (optional) red scarf (optional)

PT AND SPORTSWEAR

PLEASE NOTE: PT clothes and tracksuits may ONLY be worn on PT days and for sporting activities after school

BOYS	GIRLS
school tracksuit Koos Sadie golf shirt long grey socks predominantly white or black sport shoes red rain jacket (optional) red beanie (optional) red scarf (optional)	school tracksuit Koos Sadie golf shirt short white socks predominantly white or black sport shoes red rain jacket (optional) red beanie (optional) red scarf (optional)

An email regarding sizes and prices of items available in the clothing bank, was sent out to all parents last week.

5. SAFETY OF OUR LEARNERS

On Wednesday morning, 10 April 2019, an incident was reported which happened next to our school fence in Merriman Road. A young lady was nearly abducted into a vehicle, which had no number plates, by 3 unknown men. We are horrified that this could happen at any time of day and we are extremely worried about numerous Koos Sadie learners not being collected from school by adults or reliable transport companies. It has come to our attention that many learners either walk home unaccompanied by adults or friends **OR** wait on the side walks around the outside school perimeter **OR** wait on the Dirkie Uys public parking opposite the school **OR** in the park opposite JG Meiring High School for their parents to collect them from school.

With this newsletter we urgently request the following: *please ensure that you collect your child on time from school or after extra mural activities OR ensure that the transport company or aftercare company you are paying to do this on your behalf, does so without fail.*

Should you have the occasional problem and you are unable to collect your child, please inform the office timeously by means of a phone call, so that your child can be informed of the situation before the end of their school day. Also inform your child that, should their regular transport not arrive within 10 minutes from dismissal, they are to report this to the office staff immediately. The office staff have been instructed to call the parents should this be the case.

However, it has also been noticed that the office staff are being used as "aftercare". Please note that the office closes at 15:30 from Monday to Thursday and at 15:00 on a Friday. These ladies also have young children they need to collect from their various aftercare facilities and we kindly request your assistance in ensuring that your child is collected timeously.

Parents are also requested to refrain from speaking to learners or handing items to learners through or over the fence. This is a very serious safety risk. Please be advised that prefects have been instructed to confront any parent(s) who disobey this rule and they must report such instances to the teacher on duty immediately. Another point of safety is lunch being handed in to the office staff to give to learners. This is also deemed as a very serious Health and Safety Issue. We request parents to please ensure that lunch boxes are packed in their child's bag before leaving home in the morning. **NO lunch will be allowed to be handed to learners by the office staff.** We kindly request your assistance in these very important matters.

6. IMPORTANT DATES IN TERM 2

APRIL

- 18: Lucky Draw: Chocolate Bunny Raffle
R5 Civvies
- 19: PUBLIC HOLIDAY: Good Friday
- 22: PUBLIC HOLIDAY: Family Day
- 26: Outreach & Caring: Non-perishable items to be donated to needy families: Civvies
Start of Mothers' Day Competition

MAY

- 1: PUBLIC HOLIDAY: Workers's Day
- 2: FET NSS exams start in school hall
- 6: Beginning of Ramadan
- 8: PUBLIC HOLIDAY: General Elections
- 10: Lucky Draw: Mothers' Day Competition
- 11: Mini-Netball Day: u/8 and u/9 Monte Vista
- 20: Koos Sadie: Gr 4-7 June Examinations begin
- 25: Mini-Netball Day: u/8 and u/9 Curro Durbanville
- 30: Ascension Day: School and Koos Sadie Aftercare Centre closed
- 31: Koos Sadie: Gr 4-7 June Examinations end

JUNE

- 3: Start of Mr & Ms Koos Sadie
- 5: Eid-al-Fitr
- 8: Table View 10's: u/11 and u/13 rugby
- 11: Parent Evening: Gr R – 3 **in Library**. School dismissed at 13:00 for all learners
- 12: Parent Evening: Gr 4 – 7 **in Library**. School dismissed at 13:00 for all learners
- 13: Fundraising Event: Fun Day
- 14: School dismissed at 11:00 for all learners

Yours sincerely

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PRINCIPAL

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REPLY SLIP
(please return to class teacher tomorrow)

I hereby acknowledge receipt of and take note of the contents of **NEWSLETTER 3/2019** dated **15 April 2019**.

Name of learner: _____ Grade: _____

Name of parent (in print): _____

Signature of parent: _____ Date: _____