


<p style="text-align: center;">FROM THE OFFICE</p>	<p style="text-align: center;">KOOS SADIE PRIMARY SCHOOL</p> <div style="text-align: center;">  </div> <p style="text-align: center;">EPOS/EMAIL ksadieps@mweb.co.za</p>	<p style="text-align: center;">NEWSLETTER</p> <p style="text-align: center;">1/2019</p>
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14 January 2019

Dear Parents

1. **A PROSPEROUS 2019**

On behalf of the staff and School Governing Body I would like to wish each learner and their family a prosperous 2019. A special word of welcome is extended to all our new learners and their parents - may our association be a long and happy one.

A special thank you to all parents who:

- regularly attend the scheduled parent teacher meetings;
- ensure that their children are dressed neatly and in the correct uniform;
- assist and support in the various school activities;
- regularly pay their school- and aftercare fees;
- encourage their child to adhere to and support our values:

PRIDE & LOYALTY, RESPECT, CARING and RESPONSIBILITY

At Koos Sadie Primary we strive to deliver superior service in everything we do and to everyone we serve. As in the past, our door is always open. Please feel free to give positive feedback or comments via email to improve our current systems. We endeavour to always improve to the benefit of our learners.

2. **STAFF MATTERS**

A word of welcome is extended to our new teachers who joined at the beginning of 2019. May they have a long and happy association with Koos Sadie Primary School.

Ms Elizna Krause – Gr R1

Ms Nicoline Bronkhorst – Gr R2

Ms Marizanne Bouwer – Gr 5E3

Ms Charné van der Westhuizen – Receptionist

Mr Riaan Thiart – Grounds Manager

Ms Nastasha Fourie – Bursar (**Please be advised of the new email address for finance: ksfinance@mweb.co.za**)

3. **LATE FOR SCHOOL: MAIN GATE ENTRANCE:**

Only learners who are late for school may use the main gate of the school and they must report to reception. There will be strict control with regards to late coming of learners this year.

There are certain learners who are repeat offenders when it comes to being late. Some learners only arrive at school at 08:30. Should there be an unforeseen circumstance regarding the timely arrival of learners, parents are requested to call the reception to report that their child will be late. When learners arrive late in class they disrupt valuable teaching time. It is unfair towards the rest of their class and the teacher busy giving a lesson. These learners miss important information given at the start of each day. School starts at 07:55 sharp, it would be appreciated if learners could be at school by 07:45 – in this way they can start their day without being in a rush or feeling anxious about being late.

Parents who pay transport companies to transport their children, pay a considerable fee for the service of having their child at school on time. Please advise the driver of the consequence for your child, should your child be late often.

The WCED has given specific instructions regarding the late coming of learners and names of repeat offenders need to be presented to the WCED. We are going to be very strict about this and should it be necessary, you will be contacted for a meeting. It is the **responsibility of the parent to ensure their child is at school on time.**

I trust that we can rely on your co-operation in this regard.

4. SAFETY OF OUR LEARNERS

Learners may not use the gate in Dingle Road or the Main Entrance of the school unless they are late for school. Cars move in and out of this gate and Koos Sadie Primary School will not accept any liability for any accident as a result of learners using this gate.

We are also extremely concerned about the huge number of learners not being collected from school timeously. Unsupervised learners are waiting on pavements around the school or at the Dirkie Uys public parking area which poses a huge threat to their safety. *I seriously urge all parents to ensure that you are on time to collect your child from school or arrange for a reputable aftercare service or transport company to collect your child from school.*

No parents are allowed to enter the school premises through any gate except through the main gate in Dingle Road and all parents entering the school premises must please report to Reception immediately. Only learners may enter the pedestrian gates in Hamilton, Merriman or Dirkie Uys Streets. The pedestrian gate in Hamilton Street will only be open in the mornings from 7:15 to 8:00 and from 13:10 to 13:30 in the afternoons. The pedestrian gate in Merriman Street will be unlocked at 13:30 and senior learners who previously exited the school premises through the Hamilton Street Gate may use this gate. We needed to put these measures in place for the safety and security of our learners.

Should a problem arise and you are unable to collect your child on time, please call the office so that we can inform your child. In this manner it does not put any unnecessary stress on your child and they can wait at the Reception area in a safe environment.

Parents are not allowed to speak to children at the fence or hand anything to any learner over the fence. This is a huge safety matter! Please note that the prefects have been instructed to speak to you should they see you at the fence. To avoid preventable conflict, parents are hereby requested to please refrain from doing this.

5. SCHOOL FEE PAYMENTS:

I would like to express my sincere thanks to the parents who already paid their 2019 school fees before 31 December 2018 and those parents who diligently pay the school fees. This enables us to fulfil our monthly requirements and to do the necessary upgrades. Parents who pay their school fees, as required by law, have to unfortunately sustain those parents who do not make any effort in paying.

At the end of 2018 an amount of R1 070 000 of unpaid school fees was handed over to our attorneys, Meynhardt & Associates. ***This amount EXCLUDES the R2 851 610 of school fees we needed to write off due to school fees exemption.*** The monthly school fees received pays for additional teachers appointed by the SGB to keep classes as small as possible, to pay for workbooks and textbooks received, free of charge, by learners as well as the monthly running costs like water, electricity, telephone, security cameras, etc. Any further upgrades and maintenance planned for 2019 has been put on hold due to the non-payment of school fees. This is also the reason why we need to do the regular fundraisers at our school – in order to supplement the monetary shortfalls.

I wish to appeal to parents who qualify for school fees exemption to offer your services to the school. This also includes supporting any fund raising activity. In this manner you show gratitude and also show your child that you have a positive attitude toward the school and their education. Please remember that you need to pay the school fees until you receive the letter from the SGB in March informing you that your school fees have been exempted.

6. EXEMPTION OF SCHOOL FEES FORMS

Parents are reminded that Exemption of School Fees Form needs to be collected and signed out with our Bursar, Ms N Fourie from Monday, 4 February until 22 February 2019 should you wish to apply for exemption. Completed forms must be returned and signed back in before/on **28 FEBRUARY 2019** with Ms Fourie. **No forms will be accepted after this date.**

7. LUNCH HANDED IN AT RECEPTION

A new occurrence recently is that parents are handing in lunch for their children at Reception. **Please note that this will no longer be allowed.** It is disruptive to call to classes whilst teachers are in the middle of lessons and children often forget to collect it. It is also a security risk! Your co-operation in this regard will be appreciated.

8. SCHOOL UNIFORM

I would like to thank the majority of learners who always look neat in their correct Koos Sadie uniform. It shows the pride and loyalty learners have in our school. It is expected of learners to always be dressed neatly and correctly and we would like to remind you of the summer uniform rules for Term 1:

Boys: A white open neck collared shirt; grey shorts or trousers; grey school socks and black school shoes. Only grey pull overs or long sleeve jerseys will be permitted- no tracksuit jackets may be worn with the uniform.

Girls: A white open neck collared shirt; red school dress; white short school socks and black school shoes. Only grey pull overs or long sleeve jerseys will be permitted- no tracksuit jackets may be worn with the uniform.

Learners are **ONLY** allowed to wear their **correct Koos Sadie sports clothes** and predominantly white or black sport shoes on their Grade's specific PT-day. **Track suits may only be worn on the allocated PT-day.**

TERM 1 IMPORTANT DATES

JANUARY

- 14: Parent information evening: Gr R – 3 at 19:00 in school hall
- 16: Parent information evening: Gr 4 – 7 at 19:00 in school hall
- 19: Prefects visit Parliament
- 21: Sport, Culture and Remedial classes begin
- 25: Prefect Seminar
R5 Civvies – Outreach for people in need
Valentine's Day Competition begins

FEBRUARY

- 1: Prefects cake sale
School closes at 12:00 for all learners: Staff development
- 4: School fees exemption forms available at finance office - Ms N Fourie
Athletics Inter schools: Field items at Edgemoed Primary School
- 7: Individual photos
Athletics Inter schools: Track events at Table View Primary school
- 8 - 9: Senior choir workshop
- 11: Gr 1 – 7 Applications for 2020 open
- 14: Valentines' Day Lucky draw
- 22: KS Mini-cricket day
Sport and Remedial end
Last day school fee exemption forms will be handed out
- 27: Fun-on-the-Field
- 28: Last day to hand in forms at the Bursar, Ms N Fourie's office

MARCH

- 9: U/13 Rugby day: Fanie Theron Primary School
- 12: Parent Teacher Meeting: Gr R – 7 in school hall. School will close at 13:00 for all learners
- 13: End of Term Package Day – Soap Box Races
- 15: School Closes at 11:00 for all Learners

APRIL

- 2: Schools reopen at 07:55

Koos Sadie Primary School belongs to all of us. I trust that when we take hands and work together, with positive attitudes, we can reach higher heights.

Together teachers, learners, parents and the community hold the future of this country in their hands!

May you and your family have a blessed Term 1.

Kind regards

Yours faithfully

E Rossouw
E ROSSOUW
PRINCIPAL

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REPLY SLIP
(please return to the class teacher tomorrow)

I hereby acknowledge receipt of **NEWSLETTER 1/2019** dated **14 JANUARY 2019**.

Name of learner: _____ Grade: _____

Name of Parent (in print): _____

Signature of Parent: _____ Date: _____